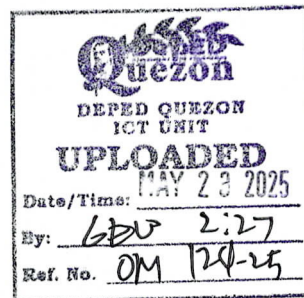




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



22 May 2025

OFFICE MEMORANDUM

OM No. 124, s. 2025

DESIGNATION OF TRAINING AND ADVOCACY TEAM (TAT)

To: Division Officials and Employees

Pursuant to DepEd Order No. 009, s. 2021, INSTITUTIONALIZATION OF A QUALITY MANAGEMENT SYSTEM IN THE DEPARTMENT OF EDUCATION dated February 24, 2021, the following personnel are hereby designated as members of the Training and Advocacy Team (TAT) of the Schools Division of Quezon.

Designation	Name	Position
Team Leader	Regina V. Marino	HRDS-SEPS
Asst. Team Leader	Leah A. Perez	HRDS-EPS II
Members	Maria Dylin S. Garcia	EPS-CID
	Walter F. Galarosa	EPS-CID
	Abner L. Pureza	EPS-CID
	Carmela Ezcel A. Orogo	EPS-CID
	Jee Ann O. Borines	EPS-CID
	Edmundo R. Marin Jr.	Accountant III
	Catherine A. Pureza	Budget Officer III
	Sherelyn O. Pardilla	Records Officer II
	Hilariona E. Coronado	AO IV / Procurement Officer
	Paul Clifford Marquez	SEPS-SGOD
	Ma. Bernadit M. Tupas	SEPS-SGOD
	Ma. Teresita M. Abella	NURSE II
	Mary Joyce S. Montaña	SME-EPS II
	Carleen D. Aguila	Legal Assistant 1
	Laarni Rose R. Gutierrez	EPS II
	Mark Angelo M. Tiusan	PDO I
	Michelle P. De Mesa	ADAS III

DEPEDQUEZON-TM-SDS-04-010-005



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Rommel T. Oczon	PDO I
Connie T. Abulencia	ADAS II
Arvin A. Repaso	PDO II
Ralph Angelo E. Gallardo	COS-DRRM
Michaela Mae H. Formalejo	COS-School Health
Christine A. Alviso	ADAS III
Layla Anna B. Magtangob	ADAS III
Marisyll Judee G. Mendoza	ADAS II
Lea M. Abejo	ADAS II
Cindy P. Perez	ADAS III
Therese O. Pardo	ADAS II
Mary Joyce Vivar	ADA VI
Chaenkee C. De los Reyes	ADAS II

The members of the Training and Advocacy Team (TAT) shall have the following responsibilities:

- Orient employees and disseminate information on QMS-related matters, such as ISO 9001 standards, Organizational Knowledge, QMS Manual, PAWIM, and Quality Policy;
- Capacitate employees on the development of their Operations Manuals and Planning Documents;
- Develop effective training and advocacy materials to enable the successful implementation and sustainability of the QMS;
- Plan and coordinate effective deployment and efficient use of QMS training and materials;
- Develop and disseminate IEC materials to strengthen awareness on QMS and build a culture of continuous improvement; and
- Provide feedback and updates to the QMR on the status of QMS-related training and awareness.

Dissemination of this Office Memorandum is hereby enjoined.

MARIA DOLORES D. ATENZA
Administrative Officer V

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

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